

20 August 2004

Dear Councillor

RESOURCES COMMITTEE

An extraordinary meeting of the Resources Committee will be held at the Council Offices, London Road, Saffron Walden, on Tuesday 31 August 2004 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice

A G E N D A P A R T I

- 1 Apologies for absence and declarations of interest.
- 2 Statement of Accounts and Outturn 2003/04.
- 3 Balances and Reserves.
- 4 Hill Street, Saffron Walden – Refurbishment of Public Conveniences.
- 5 Dunmow Offices – Accommodation for the voluntary sector.
- 6 Creation of a Forward Planning Task Group.

To: Councillors R P Chambers, A Dean, M L Foley, **M A Gayler**, R T Harris, A J Ketteridge, A R Row, S C Jones, M J Savage and P A Wilcock

Lead Officer: Philip O'Dell
Committee Officer: Mick Purkiss